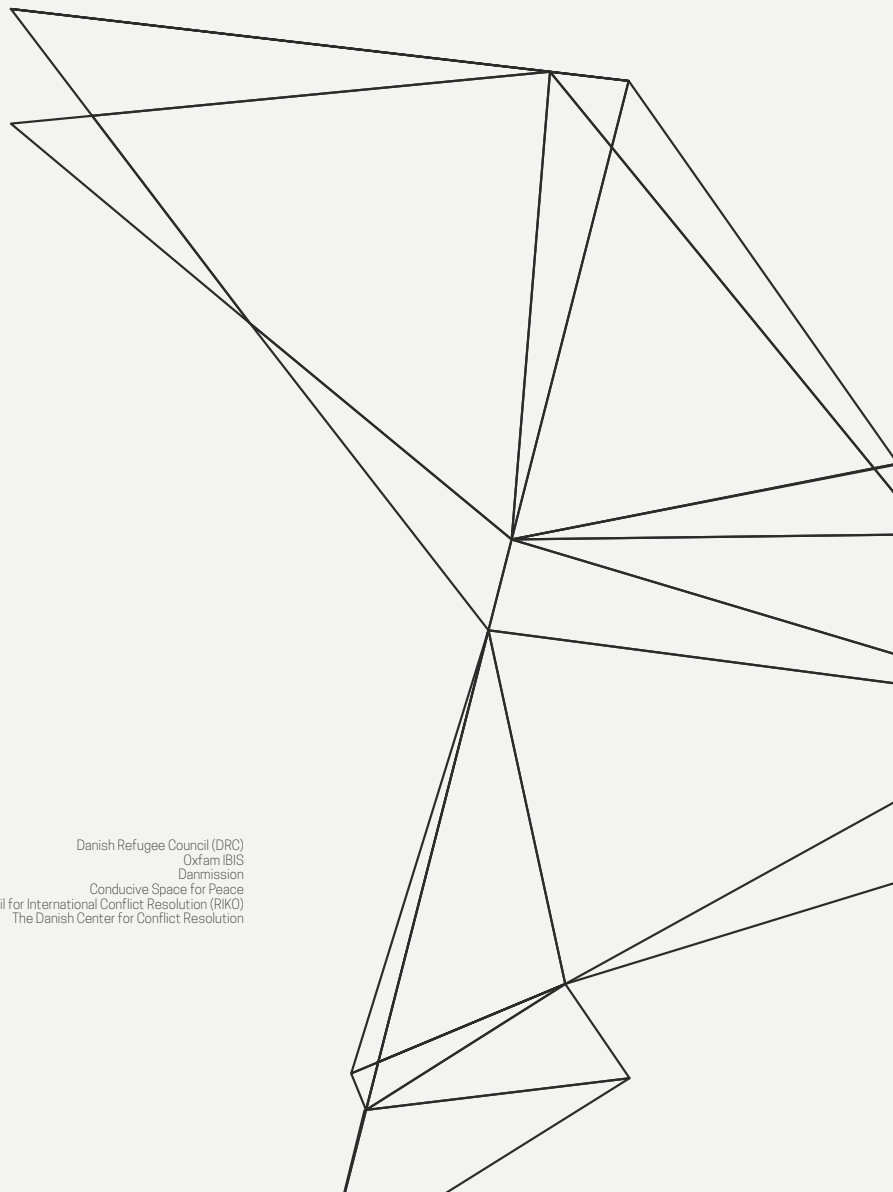organisational

CHARTER

THE NETWORK FOR CONFLICT PREVENTION & PEACEBUILDING

network for
**CONFLICT PREVENTION
& PEACEBUILDING**

THE NETWORK

NAME
The name of the Network is "The Network for Conflict Prevention and Peacebuilding" (NCPPB).

START
The Network was established on 9. February 2018. First General Assembly was held 19. February 2019.

BASED
The Network is based in Copenhagen, Denmark, as a working group within Global Fokus

FOUNDING MEMBER ORGANISATIONS
Danish Refugee Council (DRC), Oxfam IBIS, CARE Denmark and The Council for International Conflict Resolution (RIKO).

PEOPLE FROM THESE ORGANISATIONS ARE REPRESENTED IN THE NETWORK
DRC-DDG, Oxfam IBIS, CARE Denmark, RIKO, Danmission, Conducive Space for Peace CFK, WWF, DCA, IAS, Danish Institute for International Studies (DIIS), SaferWorld, Royal United Services Institute (RUSI), DFUNK, CSI Good Governance, Danish Red Cross, Centre for Dialogue, Danish Foreign Ministry, DMC-HRD, Caritas Denmark, ARD, IMS, University of Copenhagen, MS, COWI, LiviaFonden, Forward Advice, Turning Points, CMC-Consulting, and DMCDD.

COORDINATION GROUP MEMBERS
Danish Refugee Council (DRC), Oxfam IBIS, The Council for International Conflict Resolution (RIKO), Danmission, the Danish Centre for Conflict Resolution (CFK), and Conducive Space for Peace

COORDINATION GROUP LEAD
Maria Pade Lange, Programme and Operations Coordinator, Danish Refugee Council (Takes over from Klaus Ljørring Pedersen, as of April 2019).

CONTACT
ncppb@globaltfokus.dk

URL
www.p4peace.net

MEETING SCHEDULE
See "Event Calendar" on URL.

COORDINATION GROUP MEETINGS
At least 6 times a year.

HISTORY OF EVENTS

|	
9th Feb. 2018	Founding of the Network for Conflict Prevention and Peacebuilding
20th Apr. 2018	First member activity under the Network
15th Aug. 2018	Grant by Globalt Fokus (12 months)
19th Feb. 2019	First Annual General Assembly

1. PURPOSE AND GOALS

1.1 The purpose of the Network is to improve the capacity and prioritisation of Danish CSOs and other relevant actors to integrate conflict prevention and peacebuilding in their programme work.

The capacity building is primarily aimed at headquarters in Denmark, from where it should be disseminated to field offices and operations. The improved capacity is expected to be seen in organisational focus, project design, implementation, monitoring and evaluation of specific interventions in the Global South.

1.2 The Network aims to be a community of practice and facilitate knowledge generation and knowledge sharing on conflict prevention and peacebuilding. This should lead to more and improved conflict transformation and conflict-sensitive interventions (e.g. "do-no-harm") and take place across sectors.

The Network is also intended to explore synergies between the organisations towards collaboration in Denmark and collective programming in conflict affected areas in the field.
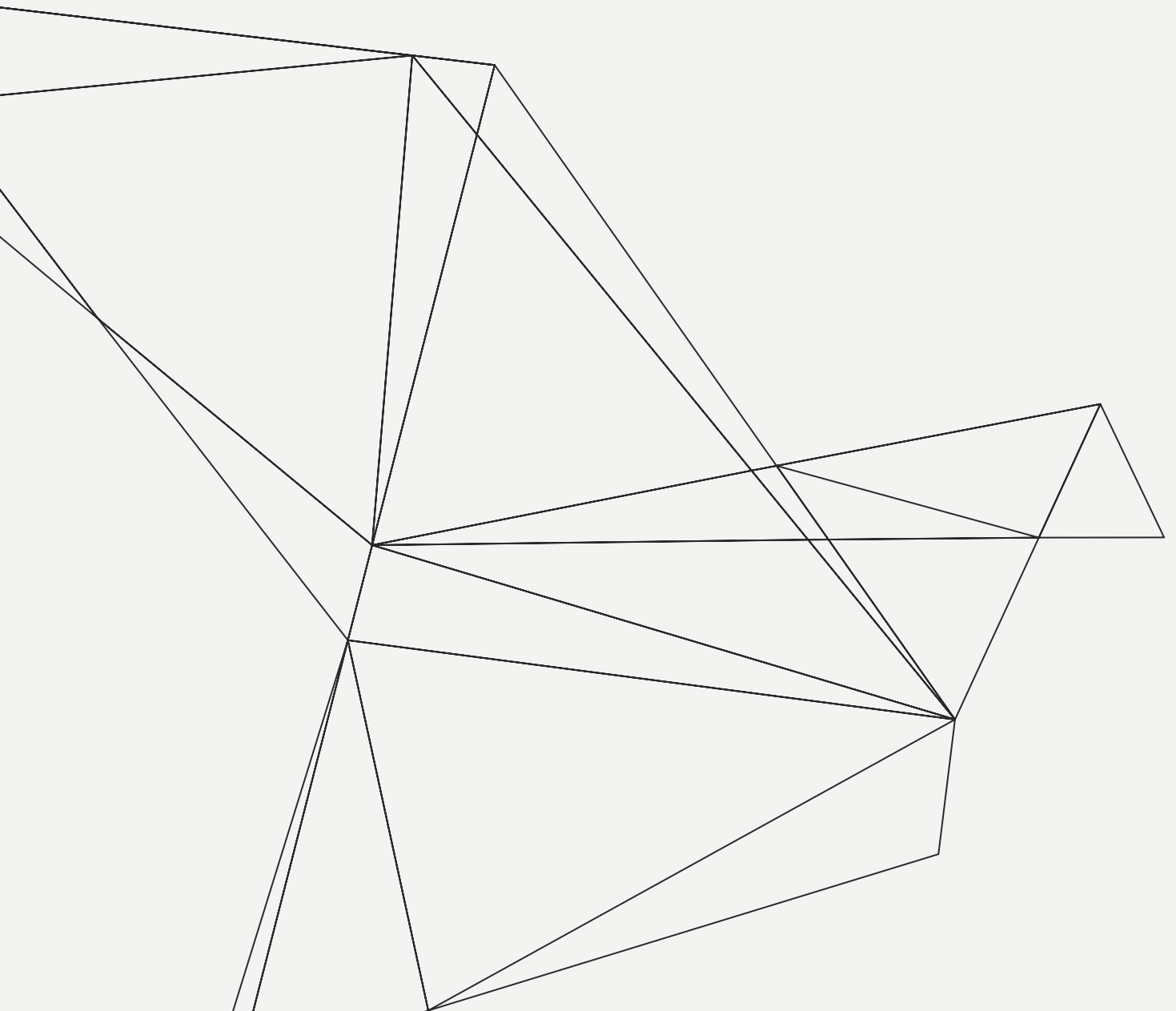
2. SCOPE: ACTIVITIES AND MEETINGS

2.1   The Network has a flat structure allowing interested organisations and actors to organise, individually or jointly, knowledge sharing and capacity building activities, such as workshops, seminars, briefings, training and other events;

▶ *2.1.1*   The founding organisations will host thematic workshops on conflict resolution, peacebuilding and conflict analysis for practitioners. Concurrently, tools for conflict analysis, conflict-sensitive programming and conflict transformation will be developed and continuously revised based on experiences;

▶ *2.1.2*   Workshops will also be arranged to clarify core concepts and address thematic challenges and opportunities in conflict prevention and peacebuilding, e.g. a thematic half-day workshop about youth, gender and peacebuilding.

▶ *2.1.3*   Country and regional-specific discussions will also be arranged, as appropriate, drawing on relevant analyses and engagements from network members, including with a view to engaging with the Danish MFA or other Government counterparts.

3. MEMBERSHIP

3.1   Membership of the Network can be either (1) collective (representing an organisation or per one's role in an organisations) or (2) individual (private persons).

▶ *3.1.1*   Collective members are CSOs, private corporations, research institutions and other organisations with activities relevant to conflict prevention and peacebuilding.

▶ *3.1.1.1*   More than one individual from the same organisation can be a member.

▶ *3.1.1.2*   Organisations with multiple individuals involved in the Network can indicate on the mailing list sign-up or by emailing ncppb@globaltfokus.dk if a person is to be the primary contact point.

▶ *3.1.2*   An individual member is a person registered on the Network's mailing list that participate in the Network events.

3.2   Membership is obtained by registration via a registration form located on the Network's homepage OR by emailing ncppb@globaltfokus.dk. Both actions will also place the collective or individual member on the Networks mailing list.

3.3   Termination of membership must be done in writing to ncppb@globaltfokus.dk.

3.4   If a member has acted in breach of the purpose of the Network as described in article 1, paragraph 1, the Coordination Group may decide to exclude the member.

▶ *3.4.1*   Any decision about Exclusion must be taken by the Coordination Group by a 2/3 majority.

▶ *3.4.2*   An excluded member obtains the right to have the exclusion reassessed at the subsequent General Assembly.

4. GENERAL ASSEMBLY

4.1   The General Assembly is the Networks supreme authority and is held annually in January or February, but no later than late February.

4.2   To be entitled to vote at the General Assembly a member must have registered to the Network four (4) weeks prior to the General Assembly.

4.3   Notice of the General Assembly shall be made in writing by the Coordination Group no later than four (4) weeks before the General Assembly. The invitation will be sent electronically to all members and a provisional agenda for the General Assembly must be enclosed.

4.4   Input to the agenda, including proposals for amendment of the articles of Charter, may be made by all members. These should be submitted to ncppb@globaltfokus.dk no later than two (2) weeks prior to the General Assembly.

▸ ***4.4.1***   The final agenda and any suggestions must be made available to the members no later than one (1) week before the General Assembly. The Coordination Group is responsible for formulating and disseminating it.

4.5   The agenda of the General Assembly should as a minimum contain:

▸ ***4.5.1***   Selection of moderator(s) and notetaker(s)

▸ ***4.5.2***   Report from the Coordination Group on ongoing and planned activities and discussion thereof. The verbal report is submitted for approval by the General Assembly.

▸ ***4.5.3***   Proposals received

▸ ***4.5.4***   Election of Coordination Group members:

▸ ***4.5.4.1***   Coordination Group members are elected for two (2) years. Three (3) are elected per year.

▸ ***4.5.4.2***   Of the total of six (6) Coordination Group members, a maximum of two (2) can be individual members

▪ ***4.5.4.2.1***   Collective members are elected per their organisations and the seat in the Coordination Group follow the organisation and not the individual. This will also be the case if the Lead is a collective member

▪ ***4.5.4.2.2***   An organisation with multiple (collective) members may only hold one seat in the Coordination Group

▪ ***4.5.4.2.3***   Members can run for the board in absentia through a power of attorney

▸ ***4.5.5***   Election of Lead of the Coordination Group (for the following 1 year)

▸ ***4.5.5.1***   The Lead is elected for one (1) year, and has to be a member of the elected Coordination Group (see 4.5.4)

▸ ***4.5.6***   Any other business

4.6   The General Assembly's voting is headed by the moderator.

4.7   Members can through a power of attorney transfer their voting eligibility to a person of their choice.

4.8   Decisions on amendments to the articles of the Charter shall be adopted at the General. Assembly by at least 2/3 majority of the members present.

4.9   Other General Assembly resolutions are adopted by a simple majority of the members present.

4.10   However, resolutions to dissolve the Network shall be adopted with 3/4 majority of the members present, at two consecutive General Assembly's.

5. EXTRAORDINARY GENERAL ASSEMBLY

5.1 An extraordinary General Assembly must be announced with a minimum of 14 days' notice. Members should be invited via e-mail and any other channels that the Coordination Group sees fit.

5.2 An extraordinary General Assembly must be announced if at least 2/3 of the Coordination Group require it.

5.3 The agenda must contain the following points, as a minimum:

▸ *5.3.1* Selection of moderator(s) and notetaker(s)

▸ *5.3.2* Incoming suggestions

▸ *5.3.3* Other

6. COORDINATION GROUP

6.1 The role of the Coordination Group is to coordinate the activities in the Network, as well as to establish structures for the organisation of events (website, social media, local books, etc.).

6.2 Members of the Coordination Group, including the Lead are elected at the General Assembly (see section 4) and should meet at least six (6) times a year.

6.3 The Lead is responsible for calling for and leading the Coordination Group meetings as per the agreed schedule. This task may be delegated to a Network Secretary if agreed upon by the Coordination Group. The agenda must be shared one (1) week in advance.

6.4 Decision making in the Coordination Group;

▸ *6.4.1* Quorum is when four (4) out of six (6) members of the coordination group is present.

▸ *6.4.2* All decisions are made with simple majority of the present members, however it should strive to include minority opinions to emphasise an inclusive approach.

▸ *6.4.3* Decision making is not limited to meetings where the Coordination Group is physically present. Decisions may as well be taken via e-mail or other chosen media.

6.5 Collective coordination group members can have more than one member from their organisation participating in the Coordination Group meeting if the Coordination Group agrees to this. However additional participants will not be able to vote in quorum.

7. SECRETARY AND SUPPORT

7.1   The Network secretary is the primary contact person for the Network and is responsible for preparing, organising and calling Coordination Group meetings. The secretary will further manage the day-to-day administration of the Network, but the Coordination Group is free to delegate tasks if required, e.g. establishing a communication lead, that manages the Networks communication channels including Twitter, LinkedIn and Slack.

7.2   It is the responsibility of the Coordination Group to select a secretary and/or make a resource available.

7.3   The planning of Network activities is the responsibility of each organisation. The Secretary and any support resources will make the needed know-how and contacts available.

8. COMMUNICATION AND COORDINATION

8.1   The Network will make use of Slack, a virtual communication and collaboration platform, to ensure continuous knowledge generation and knowledge sharing. The use of slack has three purposes. It is: (1) A Coordination Group collaboration tool, (2) a virtual knowledge sharing platform for Network members, and; (3) an anchoring tool that through interactive follow-ups, will support learning after Network activities. The Network will help establish a virtual and innovative community and best practice guidelines will be developed for the interaction.

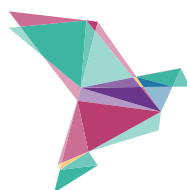**8.2**   A seperate communication strategy will

define how the day-to-day administration of the communication channels including Twitter, LinkedIn and Slack will be managed.

9. ADVOCACY

9.1   The Network supports strengthening the awareness of the benefits of conflict prevention and peacebuilding in Danish civil society, among officials in the Danish MFA and other donor agencies.

9.2   The Network is not intended to be an advocacy organisation, but a network for practitioners and experts. Should members of the Network, outside the auspice of Network result to coordinate advocacy, the Network would have no objections to this.

Approved at the General Assembly on
the 19th of February 2019, in Copenhagen.

network for
CONFLICT PREVENTION
& PEACEBUILDING

CONDUCIVE SPACE · FOR PEACE   CENTER FOR KONFLIK TLØSNING   OXFAM IBIS   RIKO   DANMISSION   DANISH REFUGEE COUNCIL